

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
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Providence, RI 02908-5855

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July 22, 2013

ADDENDUM NUMBER ONE

RFQ # 7478365

TITLE: Supply and Install carpet at the Cannon Building

Closing Date and Time: 7/29/13 at 10:00 AM

Per the issuance of this ADDENDUM #1 (TOTAL OF 9 PAGES), including the cover sheet please note the following:

☒ **Specification Change /Addition / Clarification**

Attached is the sign in sheet from the mandatory pre bid held 7/16/13 at 10am.

Attached are answers/clarifications to all questions raised at the pre bid.

Attached are the instructions as they pertain to bids submitted on Public Works projects that exceed Five Hundred Thousand (\$500,000) dollars. Failure to follow this procedure will result in your bid being considered non-responsive.

No further questions will be accepted.

SECTION 00900

ADDENDUM NO. 1

JULY 19, 2013

PROJECT: Carpet Replacement
Cannon Building
3 Capitol Hill
Providence, Rhode Island

- This addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated June 11, 2013 as noted below.
- Please advise all sub-contractors.
- Acknowledge receipt of this Addendum in the space provided on the Bid Form.

PROJECT MANUAL

ITEM NO. 1 - GENERAL

- A. Note that the 120 calendar days listed for the substantial completion of the project is flexible and will be coordinated with the Owner.

ITEM NO. 2 – SECTION 01100 – SUMMARY OF WORK

- A. Paragraph 1.04: Add the following:
- D. The existing building is fully occupied and will remain occupied during normal working hours between 7:00AM to 5:00PM, Mondays thru Fridays. All work is to be done after normal operating hours and on Saturdays & Sundays. The Contractor is to organize the work such that all carpet removed will be fully replaced and furniture reinstalled prior to the beginning of business hours the following day. The work schedule must be approved by the owner prior to the commencement of any work. The Owner may select adjustments to the schedule based on activities going on within the building.
- E. It is the Contractor's responsibility to temporarily relocate all furniture, open office partitions, equipment, etc. as required to remove the existing flooring and install the new carpet tile flooring. Following installation, all items are to be moved back to their original locations. The Contractor is not responsible for all personal belongings. The Owner will instruct employees to box their belongings and the Contractor is responsible to move these boxes out of the way during construction and place them back into the proper office upon completion of the work prior to the start of the next employee working day.

ITEM NO. 3 – SECTION 01210 - ALLOWANCES

- A. Paragraph 1.02.F.3: Add the following:
This allowance includes all costs for the removal and proper disposal of all asbestos containing materials identified on the drawings, any additional testing of materials and also includes the costs to the Contractor to assemble and submit an Abatement Plan to the state.

ITEM NO. 4 – SECTION 01500 – TEMPORARY FACILITIES & CONTROLS

- A. Add the following Paragraph:
 - 1.15 Dumpsters and Storage Trailers
 - A. Temporary dumpsters and storage trailers may be located adjacent to the building's eastern entrance, provided they do not impede delivery access to the building, or employee ingress/egress from the adjacent parking lot. There is no limitation on size of the dumpsters.
Coordinate final location with Owner.
 - B. Size storage trailers to the storage requirements for the products of the individual Sections, allowing for access and orderly provision for the maintenance and for the inspection of products to the requirements of Section 01600.
 - C. At the completion of the Work remove the dumpsters, storage trailers and debris. Restore the areas to original condition.

ITEM NO. 5 – SECTION 09650 – RESILIENT FLOORING

- A. Paragraph 2.02.B:
 - 1. Change the 6 inch high vinyl base to a 4 inch height except for rooms 448, 448A, 449, 450 and 451 which shall remain 6 inch high.
 - 2. Add the following:
No length of new vinyl cove base is to be less than 6'-0".
- B. Paragraph 3.04.F: Delete the sentence in its entirety and substitute with "All vinyl base to be coved."

ITEM NO. 6 – SECTION 09685 – CARPET TILE

- A. Paragraph 3.02: Add the following paragraph:
 - B. In Auditorium 001 the Contractor is responsible to temporarily remove all existing auditorium seats as required to remove the existing carpet and install the new carpet tile as scheduled. Contractor must then reinstall the seats to their original location. Care is to be taken not to damage the seats during their removal and reinstallation.
- B. Paragraph 3.03
 - 1. Paragraph 3.03.A: Delete the sentence in its entirety and substitute with the following:
Remove and recycle all existing carpet. The manufacturer of the new carpet is required to collect all existing removed carpet and deliver to a recycling facility to be used as postconsumer material. Submit all delivery receipts, etc. required as detailed under Specification Section 01690.

ITEM NO. 7 – SECTION 13280 – ASBESTOS MATERIAL REMEDIATION

- A. Paragraph 1.2: Add the following:
 - B. Section 01210 – Allowances: Allowance No. 3
- B. Paragraph 1.3.B: Add the following:
The Contractor is only responsible to provide and submit an Abatement Plan covering the removal of the vinyl asbestos floor tiles identified on Drawings A1.0, A1.1 & A1.2 and any other areas identified by the Architect.

DRAWINGS

ITEM NO. 1 – DRAWING A1.0

- A. Note pertaining to "Remove vinyl asbestos tiles...":
Per the asbestos inspection report included in the Project Manual, the floor tiles have been determined to contain asbestos. The mastic does not contain asbestos.
- B. Add the following note to the Freight Elevator:
"Remove and dispose existing vinyl asbestos tile flooring in the freight elevator 006."
- C. Auditorium 001: Note that the Contractor is responsible to temporarily remove all existing auditorium seats as required to remove the existing carpet and install the new carpet tile as scheduled. Contractor must then reinstall the seats to their original location. Care is to be taken not to damage the seats during their removal and reinstallation.

ITEM NO. 2 – DRAWING A1.1

- A. Note pertaining to "Remove vinyl asbestos tiles...":
Per the asbestos inspection report included in the Project Manual, the floor tiles have been determined to contain asbestos. The mastic does not contain asbestos.

ITEM NO. 3 – DRAWING A1.2

- A. Room 202: Note pertaining to removal of the section of raised floor. Add the following:
"Existing vinyl tile flooring is considered to contain asbestos and shall be included in the Asbestos Abatement Plan and removed & disposed in accordance with all state regulations."

ITEM NO. 4 – DRAWING A2.0

- A. General Notes: Add the following:
 - 7. There are numerous existing recessed access panel floor boxes located throughout the building. Existing flooring attached to the box cover is to be removed and disposed. New carpet tile is to be cut and installed into the recessed cover. Surrounding carpet is to butt against access panel cover. Verify conditions and quantity at the site.
 - 8. There are numerous existing electrical/telephone doghouses with associated cable covers located throughout the building. Temporarily remove the doghouses and cable covers to install new carpet tiles and reinstall upon completion. Verify conditions and quantity at the site.
 - 9. There are numerous existing holes covered with a 3 to 4 inch diameter metal plate fastened to the floor throughout the building. Remove and dispose of the metal plate and fill the hole. Verify conditions and quantity at the site.
This work is to be included under Allowance No. 1.

B. Flooring Schedule

1. All reference to a 6 inch high vinyl cove base is to be changed to a 4 inch high vinyl cove base except for rooms 448, 448A, 449, 450 and 451 which shall remain 6 inch high.
2. Room No. 139A, 139B & 202: Add the following note to the remarks:
"Remove existing vinyl asbestos tiles where noted on the plan. See specifications."

END OF ADDENDUM NO. 1



State of Rhode Island Department of Administration
Division of Purchases

REVISED
December 7, 2012

NOTICE TO CONTRACTORS
AND VENDORS BIDDING
ON PUBLIC WORKS PROJECTS

Effective **January 1, 2013** all Public Works related project proposals exceeding Five Hundred Thousand (\$500,000) dollars are required to include a "public copy." All agency contract solicitations, requests for proposals, invitations for bids, etc. shall state that any bid or proposal that exceeds Five Hundred Thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of Five Hundred Thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. Additionally, proposals submitted for a Master Price Agreement, when the total amount potentially may exceed Five Hundred Thousand (\$500,000) and the solicitation expressly requires any or all vendors to submit a public copy, must include a copy to be available for public inspection.

For further information, please see R.I. Gen. Laws Section 37-2-18(j) and State Procurement Regulations at www.purchasing.ri.gov. This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand (\$500,000) dollars and any combination of base bid plus all alternates.

In accordance to the State Procurement Regulations that became effective January 2, 2012 the following conditions are required:

1. All bid proposals shall be opened publicly and read aloud.
2. Each bid, together with the name of the bidder, shall be recorded and an abstract made available "immediately" for public inspection.

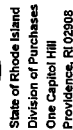
3. Copy of the redacted bid proposal shall be available for public inspection by the close of the business the day the subject bid(s) and/or contract(s) is opened by the Division of Purchases.
4. The burden to identify and withhold from the public copy that is released at the bid opening any trade secrets, commercial or financial information, or other information the bidder deems not subject to public disclosure pursuant to Chapter 38-2, the Access to Public Records Act, shall rest solely and exclusively with the bidder submitting the bid proposal.
5. At the time that a proposal is submitted, a bidder must submit a redacted copy of the bid proposal in a PDF (Portable Document File) file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.
 - a. The acceptable media is a CD-R. Media that is read/writable (CD RW) will not be accepted.
 - b. Only readable, not writeable media is acceptable.
 - c. Vendor is responsible for supplying their own CD-R media.
 - d. Vendor is responsible for the integrity of the CD.
6. Failure of the bidder to submit a public copy on a readable CD, as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.
7. CD must be enclosed in a protective cover and the protective cover clearly labeled with the following:
 - a. Marked "Public Copy"
 - b. Title of Solicitation as it appears on the RIVIP cover letter.
 - c. Name of Company and Vendor ID as it appears on the RIVIP cover letter.
 - d. Bid Response Number as it appears on the RIVIP cover letter.
 - e. Date of Bid as it appears on the RIVIP cover letter.
8. Bid response on CD-R to be in a PDF (Portable Document Format).
 - a. One PDF file will be on the CD-R. File to meet the following requirements:
 - i. Only one file will contain all documents in response to the bid. If you have more than one document for the response, the documents must be concatenated or merged into one PDF document. Failure to submit only one PDF file may result in disqualification of bid.
 - ii. File should be named in the following manner:
 1. BidNumber_DateofBid_VendorName_VendorID.pdf. Where:
 1. Bid Number is the bid number for which the response is for as it appears on the RIVIP cover sheet.
 2. Dateofbid is date of bid using the format (mm-dd-yyyy).
 3. VendorName is the name of the vendor as one word – no spaces or punctuation.
 4. Vendor ID as it appears on the RIVIP vendor cover sheet.

Note: you must use underscores in separating the fields. Do not use underscores anywhere else in the filename other than to separate the fields.

Example: 1234567_06-01-2011_Vendor1_9876.pdf

9. Purchasing staff will officially conclude the bid opening and all loaded proposals will be posted to the Purchasing web site. All proposals will be available immediately after bid opening www.purchasing.ri.gov .

For technical assistance, contact the Division of Purchases office at 574-8100.



Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER	7478365
BID TITLE	SUPPLY AND INSTALL CARPET AT THE CANNON BUILDING
PRE-BID DATE AND TIME	TUESDAY JULY 16, 2013 AT 10AM

Purchasing Representative
DAVE CADORET
Mandatory Pre-bid START TIME
10:05
Mandatory Pre-bid END TIME
05:01

[illegible]